

<b>Clinical</b>	<b>Discharge Summary</b>		
	Effective Date: 11/16/2022	Last Reviewed: 11/16/22	Last Revised: 11/8/22

### **Policy**

To ensure the facility communicates necessary information to the resident, continuing care provider and other authorized persons at the time of an anticipated discharge.

**“Anticipated Discharge”**

A discharge that is planned and not due to the resident’s death or an emergency (e.g., hospitalization for an acute condition or emergency evacuation).

**“Continuing Care Provider”**: The entity or person who will assume responsibility for the resident’s care after discharge. This includes licensed facilities, agencies, physicians, practitioners, and/or other licensed caregivers.

**“Recapitulation of Stay”**: A concise summary of the resident’s stay and course of treatment in the facility.

**“Reconciliation of Medications”**: A process of comparing pre-discharge medications to post discharge medications by creating an accurate list of both prescription and over the counter medications that include the drug name, dosage, frequency, route, and indication for use for the purpose of preventing unintended changes or omissions at transition points in care.

### **Guideline**

The discharge summary provides necessary information to continuing care providers pertaining to the course of treatment while the resident was in the facility and the resident’s plans for care after discharge.

A discharge summary must include an accurate and current description of the clinical status of the resident and sufficiently detailed, individualized care instructions, to ensure that care is coordinated and the resident transitions safely from one setting to another.

The discharge summary may help reduce or eliminate confusion among the various facilities, agencies, practitioners, and caregivers involved with the resident’s care.

In the case of discharge to a non-institutional setting such as the resident’s home, provision

of a discharge summary, with the resident's consent, to the resident's community-based physicians/practitioners allows the resident to receive continuous and coordinated, person centered care.

For residents who are being discharged from the facility to another health care facility, the discharge summary enables the receiving facility to provide appropriate and timely care.

The medical record must identify the receiving facilities for which or physicians/practitioners to whom the discharge summary is provided.

#### Content of the Discharge Summary Recapitulation of Resident's Stay:

Recapitulation of the resident's stay describes the resident's course of treatment while residing in the facility.

The recapitulation includes, but is not limited to, diagnoses, course of illness, treatment, and/or therapy, and pertinent lab, radiology, and consultation results, including any pending lab results.

RESOURCE DOCUMENTS	RESOURCE DOCUMENTS	ORIGINATION DATE	DATE REVISED	DATE REVIEWED
Administrator, Director of Nursing, Licensed Nurse, Department Managers		9/22/22	11/8/22	11/16/22